

TOGETHER BY HYATT

Outgoing Boxes

HANDELING FEES (BY WEIGHT)

Weight Range	Fee
1-25 lbs	\$25
26-50 lbs	\$50
51-75 lbs	\$75
76+ lbs	\$100
Pallets	\$300

IMPORTANT INFORMATION

Pre-Labeled Boxes

The hotel will hold boxes for next day UPS or FedEx pickup. There will be a handling fee by weight as listed below for all PRE-Labeled Boxes.

Boxes Requiring Labels

The hotel can print FedEx labels via FedEx.com —handwritten labels are not accepted. Boxes ship via FedEx Express Saver at the published rate plus a weight-based handling fee per box. For overnight shipping, contact the Purchasing Team in advance.

Freight Shipments

Bill of Lading must be attached to all freight. Moved to loading dock with Bill of Lading for pick-up by your prearranged freight company. **Hyatt Employees not responsible for loading Freight onto truck/vehicle.** Inform Purchasing when the pallet is ready and where it will be located for pickup. The hotel does not store pallets or provide wrapping.

The hotel does not supply shipping supplies

The hotel does not provide overnight box/pallet/crate storage

If you are not a guest of the hotel you will need to arrange payment prior to boxes shipping. Please call purchasing number (239) 390-4250

GUEST NAME _____ ROOM NUMBER _____

Address for Non Pre Labeled Boxes

NAME _____

ADDRESS _____ CITY _____

STATE _____ ZIP _____

PHONE NUMBER _____

By Signing below I authorize Hyatt Regency Coconut Point Resort and Spa to Bill my Credit Card on file as per the charges referenced above

SIGNATURE _____

TOTAL NUMBER OF BOXES _____

DATE _____

Questions?

Please contact the Hotel Purchasing Department with any questions at (239) 390 - 4250

7am - 3pm, 7 days a week.

