

## Technical Activities Council (TAC) Voting Membership Application

The Technical Activities Council (TAC) serves as the authority on the technical matters and content within PCI. Responsible for overseeing all of PCI's technical initiatives, TAC members devote significant time and expertise to maintain and strengthen the Institute's well-established platform of excellence, thereby preserving its worldwide credibility.

### Voting Members Expectations

TAC members are expected to attend four (4) in-person meetings annually: Convention, TAC Winter Meeting, TAC Summer Meeting and Committee Days. For Convention and Committee Days, TAC meetings are scheduled at the end of the event, which may require members to extend their stay by an additional day. In the months without in-person meetings, TAC convenes virtually each month. TAC membership also requires review of documents, some of which are extensive and require substantial time to evaluate. Nominees should ensure they can meet the time and financial (including travel) commitments associated with TAC membership.

### Submission Instructions

Please complete this application form and attach all required supporting documents. Submit the completed packet to [technical@pci.org](mailto:technical@pci.org) by the nomination deadline (December 1). Incomplete nomination packets will not be considered.

Nominations may be by a PCI member or self-nominations.

Nominations remain valid for the next two selection cycles, unless withdrawn or if the nominee no longer meets the criteria.

## Applicant and Nominating Person Information

NOMINEE	
Name	
Employer/Institution	
Employer Category (Select One)	<input type="checkbox"/> Consultant <input type="checkbox"/> Producer <input type="checkbox"/> Supplier/Erector <input type="checkbox"/> Academic/Government
Position/Title	
Address	
Phone	
Email	

NOMINATING PERSON (If not self-nominating)	
Name	
Employer/Institution	
Address	
Phone	
Email	

## Required Supporting Documents

- ☐ A letter describing the applicant's qualifications and why the applicant would be a good member of TAC. If nominating another person, the letter must also state that the nominee has been contacted and is willing to serve.
- ☐ Resume or curriculum vitae highlighting items meeting minimum qualifications.
- ☐ If claiming substantive contributions to the PCI Body of Knowledge, proof must be included in the nomination package.
- ☐ Two to five letters of support from other PCI Professional Members.
- ☐ A letter of support from current employer (unless self-employed).

## Minimum Qualifications

Please demonstrate how the applicant meets the following minimum qualifications. Attach a resume or curriculum vitae highlighting relevant experience.

- 1) Must be a professional member or academic professional member of PCI.
- 2) At the time of appointment, shall be actively engaged in and have at least 10 years of experience in the technical aspects of precast or precast, prestressed concrete. This could be through design, technical specification, teaching, research, product/material testing and qualification, forensic or erection related to concrete.
- 3) Must meet at least one of the following:
  - a. Past chair of the Research and Development Council, Quality Assurance Council, or Transportation Activities Council
  - b. At least three years of service as chair of a committee or subcommittee of the Technical Activities Council, Transportation Activities Council, or Quality Activities Council.
  - c. Substantive contributions to the PCI Body of Knowledge (BoK), as evidenced by:
    - i. Serving at least one cycle on the PCI Design Handbook Committee.
    - ii. Serving at least one cycle on the Design Standard Committee
    - iii. Being an author of, co-author of, or making a substantive update to, a chapter or design example of a PCI document such as the PCI Bridge Design Manual or the PCI Quality Control Manual for Structural Precast Products.
    - iv. Being an author of, co-author of, or making a substantive update to, a major PCI technical document.
    - v. Being an author of, co-author of, or making a substantive update to, PCI learning materials related to technical issues.
    - vi. Being an author of a peer-reviewed journal article on precast/prestressed concrete.
    - vii. Other substantive contributions to the technical Body of Knowledge as deemed worthy by the nominating committee.

For the items iii to vii, listed above, there shall be documentation of the substantive contribution. Just being a member of an authoring committee, making minor editorial changes or reviewing the document does not constitute a substantive contribution. The nominating committee may consider the quality of the contributions as part of the selection process.

- d. Member of a code committee related to prestressed, precast concrete, such as ACI/PCI 319, ACI 318, ACI 550 or the AASHTO Committee on Concrete for a minimum of five years.

Retired PCI members shall be considered to be qualified if they met the qualifications at the time of retirement, are currently active and remain active in PCI.

## Term limits:

TAC voting members applicants are subject to the following:

- Unless otherwise specified, the term for voting members is nominally four years. Terms begin at the first in-person TAC meeting of the calendar year. Note that since these meetings do not occur on the same date every year, a TAC member's actual term may be slightly longer or shorter than 4 years.
- Terms shall be staggered and shall be evenly distributed among the employer categories to the extent possible.
- Voting members may serve two consecutive four-year terms. A previous voting member of TAC must wait at least one, four-year term before reapplying.
- The Chair serves the term specified by the Board of Directors as the Chair is a Board Member. The Vice Chair and Immediate Past Chair serve the same term as the Chair. Since it is likely that the Chair, Vice Chair and Immediate Past Chair were members of TAC at the time of appointment, their terms are extended to end of their service. Chair, Vice Chair and Immediate Past Chair may serve a total of eight years as a member of TAC and then an officer, but if they have served more than eight years at the end of their service as Chair, Vice Chair and Immediate Past Chair, they must wait at least one four-year term before re-applying.
- For determining waiting periods between terms, the number of the calendar year is used. If a final term expires in 20XX, the member may reapply for a term commencing in 20XX+4.
- All voting members of TAC are subject to being removed if non-responsive in accordance with the Group Operations Manual.
- If a voting member leaves or is removed from TAC, the nominating process will be used to fill the open seat using the nominations from the previous year. The new member's term starts at the next cycle.