

PCI Quality Commitment Statement



Mail, email, or fax this form to PCI: Attn: Education Department | snauden@pci.org
200 W. Adams Street | Suite 2100 | Chicago, IL 60606-5230 | fax (312) 621-1114

The quality commitment statement is designed to maintain the highest educational standards for all continuing education programs.

PROVIDER ORGANIZATION NAME: PRECAST/PRESTRESSED CONCRETE INSTITUTE

Presenter Name: _____

Presenter Email: _____

AIA Provider Number: G123
FBPE Provider Number: 0003896
NCEES Provider Number: 127540
ICC Provider Number: 1134

THE BENEFITS OF A PRESENTER QUALITY COMMITMENT INCLUDE:

1. The presenter's personal and professional reputation as a resource for quality education and information will be maintained.
2. The provider organization will be recognized as an excellent, unbiased source of education for licensed professionals. In addition, the provider organization's business goals will be achieved, assuming future marketing and sales opportunities will result.
3. Accrediting agencies will maintain their stature and credibility with state licensing boards as a primary source for mandatory continuing education (MCE) for their respective professions.
4. Licensed professionals will continue to receive the quality education they have come to expect from registered providers.

TO ENSURE ALL THESE BENEFITS ARE ACCOMPLISHED, I AGREE TO:

5. Deliver the registered program without endorsement, bias, marketing or sales orientation.
6. Not alter the content of the program as it relates to the learning objectives. However, I understand that personalizing programs for presenter and location is allowed.
7. Strive to make my verbal presentation and written and graphic materials as meaningful, accurate, appropriate, and interesting as possible and deliver it in the time-frame for which the program was registered.
8. Promote all programs accurately and consistently with all introductory remarks and approved language supplied by provider .
9. Ensure that company logos, product name, and branding are limited to the first and last slides only of any presentation (unless a copyright slide is used) and recognize that any information and handouts distributed during the *educational portion of the program are done so with the intent to reinforce the learning objectives and will not be proprietary in nature.
10. Ensure that the quality assurance slides are included and reviewed with the participants during every presentation. I understand that this only applies to PowerPoint/ slide format programs.
11. Collect attendance data that are accurate and legible and ensure that the attendance sheet is submitted to PCI in a timely manner.
12. Make participants aware their attendance is required for the entire program in order for credit to be issued. Partial credit is not given.
13. If possible, distribute and collect an evaluation form to gather feedback about program content and delivery.
14. Provide a "Certificate of Completion", within 10 days of the presentation, to any participant who requests one.
15. Defer product and proprietary specific questions of my particular products/services, to after the formal, educational portion of the program has concluded. I understand that I can also discuss proprietary information before the program.
16. Refrain from building in proprietary content to the program time that has already been registered.

I UNDERSTAND THAT MY COMPLIANCE IS ESSENTIAL TO PCI'S CONTINUED SUCCESS AND PARTICIPATION IN REGISTERED CONTINUING EDUCATION PROGRAMS. I ALSO UNDERSTAND THAT NON-COMPLIANCE ON MY PART MAY RESULT IN MY DISMISSAL AS AN APPROVED PRESENTER FOR PCI.

NAME (PRINT)

SIGNATURE

DATE